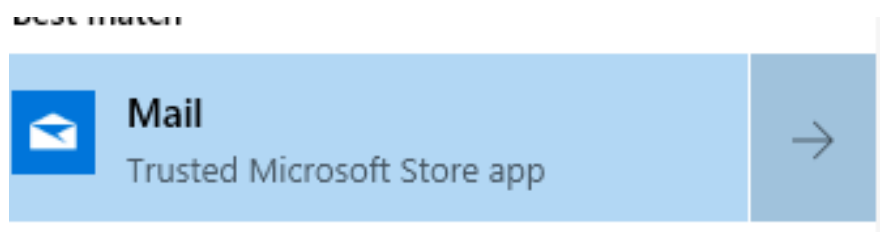


Configuring your APC Email Account for the Mail app in Windows 10

These instructions are for Window 10's Mail app, but the general principles are the same for any email system.

APC IMAP Email Instructions

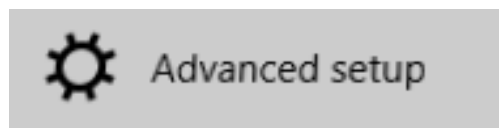
In Windows 10 click the start menu and type "mail" and open the **Mail** app:



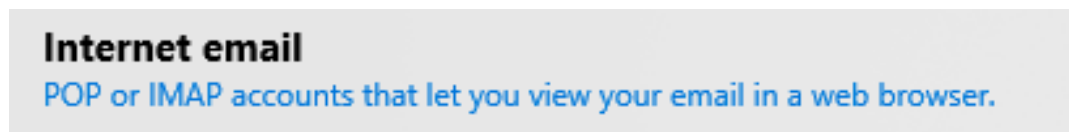
Click the **Add Account** button:



Important: Choose **Advanced Setup**



Then choose **Internet Email**:



Enter you **Email Address** and **Username** (they are the same):

Internet email account

Email address

User name

Enter your password:

Password

Enter your **Account Name** (this can be anything you like) and your full **Name**:

Account name

Send your messages using this name



For the **incoming** email server enter **imap.dreamhost.com** (the first letter is an I like Igloo)

Choose **IMAP4** for the account type:

Incoming email server

imap.dreamhost.com 

Account type

IMAP4 

For the outgoing server, enter **smtp.dreamhost.com**

Outgoing (SMTP) email server

smtp.dreamhost.com 

- Outgoing server requires authentication
- Use the same user name and password for sending email
- Require SSL for incoming email
- Require SSL for outgoing email

Congratulations - your email should now be working.

Please send us a test email to **apc@xochi.com** and we will confirm that everything is set up properly.